Noah Herbert

2 Nichols Road – Portishead – Bristol – BS20 8DT

07446030684 • noahherb04@gmail.com

<https://nh-productions.weebly.com/>

Personal statement

I left sixth form with grades of B,C and C in Media, English language and IT respectively. I went on to achieve an Undergraduate degree at The City of Bristol College HE, studying Digital Media Production and am currently attending my final year at The University of Plymouth. I am hoping to achieve a BA Hons in Media Arts.

I have held several part time and one full time job before and whilst studying. I have been shown to possess a good ability to communicate, whether that being with other members of staff or potential customers. I feel I am efficient at solving problems or answering questions that other people might have, in a quick and professional manner. My communication skills were achieved in both hospitality and retail and I have therefore had to talk to customers on a daily basis often taking orders but also dealing with complaints. I have had feedback from managers that I have done this with compassion and understanding and, more often than not, left costumers feeling happy and appeased.

Football is a huge passion of mine and I have been a part of several football teams throughout sixth form, university as well as teams outside of academic surroundings. I have the experience of being captain of a couple of times and have enjoyed motivating and manging a team.

Whilst on my Digital Media Production and Media Arts course, I have developed several key skills, that developed from the introduction and then the experience with using a wide range of industry-based equipment and software. My recent projects have included working with Artworks, an international design and manufacturing company, creating a short promotional film and also a local charity producing a similar piece. In my spare time I also produced, filmed and edited an ‘EEG for children’ video for my local children’s hospital.

My aim within the industry is to become a film maker or editor, as I believe these are my best attributes Media Production.

Key Skills

* 70-80 words per minute typing
* Proficiency in all areas of Microsoft Office, including Access, Excel, Word and PowerPoint
* Excellent communication skills, both written and verbal
* Good at working in team and alone
* Efficient at keeping to deadlines
* Proficiency in editing software such as Premier Pro and Final Cut X
* Proficiency in photography-based software such as Photoshop
* Proficiency with a wide range of cameras, both video and picture
* Proficiency with a range of sound equipment.

Employment History

Sales Assistant @ Superdrug,39/43 Broadmead, Bristol BS1 3EU

(November 2016 – January 2017)

* Responsibilities:
* Restocking shelves
* Talking to customers, solving their problems/questions
* Printing any supplementary notes as required
* Running professional errands

Front of House, Bar Staff and Supervisor @ The Windmill Inn, Fullers, Portishead BS20 6JZ

* *(December 2016 – July 2019)*
* Responsibilities:
* Taking customer orders, which required communication if customers had specific requests/allergies.
* Ran food efficiently, when it was ready, so the customer didn’t wait.
* Helped provide a clean workspace, by following health and safety rules.
* In 2018 I was made a supervisor; this gave me a responsibility in running the front of house staff.

Production Assistant @ Artworks Solutions, 4 Sheene Rd, Bedminster, Bristol BS3 4EG

* *(July 2019 – September 2019)*
* Responsibilities:
* Work efficiently and effectively as part of a team producing a wide range of products.
* Adhering to tight deadlines, which sometimes required working extended shifts with short notice.
* Worked alongside installation teams on site installing graphics and other products.

Education

University of Plymouth

***(September 2019 – Present)***

* Media Arts – BA Hons

City of Bristol College

*(September 2017 – June 2019)*

* Digital Media Production – Foundation Degree

Gordano School

(September 2010 – June 2017)

A-levels**:**

* Media Studies – B
* English Language - C
* IT - C
* GCSEs:
* English - B
* Mathematics - B
* Physics - C
* Biology - C
* Chemistry - C
* 4 other B-C grades

Hobbies & Interests

I have been heavily involved in several different football teams, mostly 11 aside football, where I have been the team captain. This allowed me to demonstrate my leadership and communication skills which took my team to high league finishes. In university I was part of several different football societies, which furthered my communication skills. I have always had an interest in leadership, which is why I have been a Supervisor at my old place of work.

I have a huge interest in the media industry, more specifically film making, as I frequently go to the cinema.

References

References are available upon request.